

MEETING

FEES AND CHARGES

~ Please note: credit cards are not accepted for payment ~

1. USAGE FEE:

Includes use of the *Main Residence* or *Carriage House* and use of our glassware, dishware, flatware, banquet tables & chairs, and an on-site event captain.

Non-profit Organizations & Government Agencies
(You must provide your non-profit tax identification number)

	Tuesday through mid-day Friday	Mid-day Friday through Saturday evening
0-50 guests	\$300	\$600
51 + guests	\$450	\$900

Corporate and Personal

	Tuesday through mid-day Friday	Mid-day Friday through Saturday evening
0-50 guests	\$600	\$1,200
51 + guests	\$900	\$1,800

2. LABOR AND SERVICE FEE:

• 1 - 35 guests	\$150.00
• 36 - 70 guests	\$300.00
• ≥ 71 guests	\$400.00

3. SECURITY CHARGES:

• Administrative Fee:	\$ 50.83
• State Trooper hourly rate (two hour minimum):	\$ 80.33

4. FOOD AND BEVERAGE:

• Snack item (e.g. whole fruit, granola bar, cookie, etc...), per item per guest:	\$ 1.00
• Coffee and Hot Tea, per guest:	\$ 1.00
• Coca-Cola Company soft drinks, per guest	\$.75
• Iced Tea, per guest	\$.75
• Boxed lunch, per guest:	\$ 14.00

5. MISCELLANEOUS FEES AND CHARGES WHICH MAY APPLY:

Holiday and Holiday Weekend surcharge	\$500.00
Additional event time, per hour	\$125.00
Additional set-up time, per half hour	\$ 75.00
47" LCD TV	\$175.00
DVD Player	\$ 25.00
Multimedia Projector	\$ 75.00
Lectern, Microphone	\$ 50.00 - 150.00
Conference Phone	\$ 25.00
Piano Rental	\$125.00
Cake Cutting & Service Charge	\$100.00
Formal Coat Check	\$100.00
Tablecloths	\$10.00 each